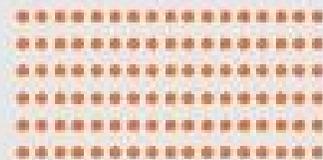


学业提升篇 (第二版)

新素养英语 拓展模块

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第六节

写 作



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01

题型分析及应试指导



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一、题型分析及应试指导



一 题型分析

写作是专升本考试英语试题中的最后一题，属于主观试题，也是考查综合能力的试题。本部分既考查考生对英语词汇、语法、文体知识的掌握，又考查考生对给定材料的理解和分析能力。

本部分要求考生在限定时间内，根据题目要求，写出一篇不少于 120 词的短文，共 20 分。所写文章应该内容切题，表达清楚，意思连贯，无重大语法错误。所写内容一般涉及与考生关系密切的日常生活、社会文化、科技发展等方面。体裁以议论文为主，有时也会考查应用文和图表作文。



一、题型分析及应试指导



二 应试指导

1. 评分标准

3 分	条理不清，思路繁乱，语言支离破碎或大部分句子均有错误，且多数为严重误
7 分	基本切题，表达思想不够清楚，连贯性差，有较多的严重语言错误
11 分	基本切题，表达思想比较清楚，文字连贯；但语言错误较多，其中有少量的重错误
15 分	切题，表达思想清楚，文字连贯；但有少量的语言错误
19 分	切题，表达思想清楚，文字通顺，连贯性好，基本无语言错误



一、题型分析及应试指导



二 应试指导

2. 高分口诀：“字清楚、段明朗；紧扣题、语规范；总分总、正能量。”

考生在写作过程中，要在内心熟记以上口诀。“字清楚”要求考生的英语字体整洁，书写规范，这对提高作文的印象分非常重要；“段明朗”是指每段讲述一个中心思想，分段要明确。“紧扣题、语规范”要求考生的写作内容紧扣作文题目，不能跑题或中心不明确，在语言使用上要得体、规范，避免出现语法错误。“总分总”是写作的基本要求，即先对写作内容进行概括性叙述，表明观点；再对具体细节进行分说；最后再对作文中心思想进行总结性叙述；“正能量”要求考生所表达的中心思想、个人观点都是积极向上的社会主流思想，作文内容应该充满正能量。

02

议论文模板



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二、议论文模板



一 对比观点题型

1. 论述两个对立的观点并给出自己的看法。

(1) 一些人认为.....

(2) 另一些人认为.....

(3) 我的看法

The topic of _____ (主题) is becoming more and more popular recently.

There are two sides of opinions about it. Some people say A is their favorite. They hold their view for the reason of _____ (支持 A 的理由一). What is more, _____ (理由二). Moreover, _____ (理由三).

While others think that B is a better choice based on the following three reasons. Firstly, _____ (支持B的理由一). Secondly (Besides), _____



二、议论文模板



一 对比观点题型

(理由二) . Thirdly (Finally) , _____ (理由三) .

From my point of view, I think _____ (我的观点) . The reason is that _____ (原因) . As a matter of fact, there are some other reasons to explain my choice. For me, _____ (A、B 选其一) is surely a wise choice.

2. 给出一个观点, 要求考生反对这一观点。

Some people believe that _____ (观点一) . For example, they think _____ (举例说明) . And it will bring them _____ (为他们带来的好处) .

In my opinion, I never think this reason can be the point. For one thing, _____ (我不同意该看法的理由一) . For another thing, _____ (理由二) .

From all of what I have said, I agree to the thought that _____ (我对文章所讨论主题的看法) .



二、议论文模板



二 阐述主题题型

要求从一句话或一个主题出发，按照提纲的要求进行论述。

1. 阐述名言或主题所蕴涵的意义。
2. 分析并举例使其更充实。

The good old proverb _____ (名言或谚语) reminds us that _____ (释义). Indeed, we can learn many things from it.

First of all, _____ (理由一). For example, _____ (举例说明). Secondly, _____ (理由二). Another case is that _____ (举例说明). Furthermore, _____ (理由三).

In my opinion, _____ (我的观点). In short, whatever you do, please remember the saying. If you understand it and apply it to your study or work, you' ll necessarily benefit a lot from it.



二、议论文模板



三 列举途径题型

1. 问题现状
2. 怎样解决（解决方案的优缺点）

In recent days, we have to face a problem — A, which is becoming more and more serious. First, _____（说明 A 的现状）. Second, _____（举例进一步说明现状）.

Confronted with A, we should take a series of effective measures to cope with the situation. For one thing, _____（解决方法一）. For another _____（解决方法二）. Finally, _____（解决方法三）.

Personally, I believe that _____（我的解决方法）. Consequently, I'm confident that a bright future is awaiting us because _____（带来的好处）.



二、议论文模板



四 说明利弊题型

这种题型往往要求先说明一下现状，再对比事物本身的优缺点，有时也会单从一个角度出发，最后往往要求考生表明自己的态度（或对事物前景提出预测）。

1. 说明现状
2. 事物本身的优缺点（或一方面）
3. 你对现状（或前景）的看法

Nowadays many people prefer A because it has a significant role in our daily life.

Generally, its advantages can be seen as follows. First _____（A 的优点一）.

Besides _____（A 的优点二）.

But every coin has two sides. The negative aspects are also apparent. One of the important disadvantages is that _____（A 的缺点一）. To make matters worse, _____（A 的缺点二）.

Through the above analysis, I believe that the positive aspects outweigh the negative ones. Therefore, I would like to _____（我的看法）



二、议论文模板



四 说明利弊题型

[From the comparison between these positive and negative effects of A, we should take it reasonably and do it according to the circumstances we are in. Only by this way, _____ (对前景的预测) .]

03

图表作文模板



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三、图表作文模板



一 现象描述题型

As is shown/indicated/illustrated by the figure/percentage in the table(graph/picture/chart), _____ (作文题目的议题) has been on the rise/decrease (going up/increasing/dropping/decreasing) significantly/dramatically/steadily from _____ in _____ to _____ in _____. From the sharp/marked decline/rise in the chart, it goes without saying that _____.

There are at least two good reasons accounting for _____. On the one hand, _____. On the other hand, _____ is due to the fact that _____. In addition, _____ is responsible for _____. Maybe there are some other reasons to show _____. But it is generally believed that the above mentioned reasons are commonly convincing.

As far as I am concerned, I hold the point of view that _____. I am sure my opinion is both sound and well-grounded.



三、图表作文模板



二 分析解决问题题型

As the bar chart shows, _____ (说明图表反映的问题) . Several factors contribute to _____. And, . Furthermore, . All these result in _____. (分析问题产生的原因) However, is faced with some problems. With, the effect of is not only discouraging, but also challenging. So my principle is to pay your attention to , but not just to . (提出解决措施)

04

应用文模板



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四、应用文模板



一 申请信

Your address

Month, Date, Year

Receiver' s address

Dear ...,

I am extremely pleased to hear from you/to see your advertisement for the position in _____. And I would like to write a letter to tell you that _____. /I am confident that I am suitable for the kind of the job you are advertising.

I feel I am competent to meet the requirements you have listed. On the one hand, _____. On the other hand, _____. I am enclosing my résumé for your kind consideration and reference.

I shall be much obliged if you will offer me a precious opportunity for an interview. I will greatly appreciate the response from you at your earliest convenience/I am looking forward to your reply at your earliest convenience.

Best regards for your health and success.

Sincerely yours,
X X X



四、应用文模板



二 感谢信

Dear _____,

Thank you very much for/Thanks a lot for/Many thanks for _____/I' m writing to you about my gratitude for _____/I' m very grateful to you for _____. (开门见山, 交代感谢原因)

But for/Without your help, _____ (从反面衬托对方的作用) ./It' s very kind of you to _____ (从正面说明对方的作用) . I hope to have the opportunity to express my gratitude to you/repay your kindness. I will feel very honored and pleased if _____ (提出回报对方的方式) . Would you please let me know _____ (希望对方给予回应) ? Thank you again for what you have done. (再次表达感谢)

Yours sincerely,

X X X



四、应用文模板



三 邀请信

Dear _____,

I' m writing to invite you to _____ (发出邀请). There are some points you may want to know about _____ (活动主题). During _____, we will have lots of activities you are interested in _____ (活动的具体内容). First, _____ (活动介绍一). Second, _____ (活动介绍二). I believe that you will be very interested in _____. For one thing/First, _____. For another/Second, _____. (受邀人参加的理由) Since the _____ will begin _____, is it possible _____? I really hope you can come/I' m looking forward to _____. (提出希望)

Yours,

X X X



四、应用文模板



四 建议信

Dear _____,

You have asked me for my advice with regard to _____, and I will try to make some conducive suggestions here. In my humble(谦逊的) opinion, you would be wise to take the following actions: _____ (建议的内容).

I hope you will find these proposals useful, and I would be ready to discuss this matter with you to further details.

Good luck with your _____ (祝愿).

Yours sincerely,

X X X

05

写作高分短语 / 句型汇总



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五、写作高分短语 / 句型汇总



1. In view of the seriousness of this issue/problem, it is crucial/vital that relevant laws and regulations should be worked out to solve the problem. Meanwhile, people should pay special attention to... (这种现象). With joint efforts, I definitely believe the bad phenomenon will be a thing of the past. (鉴于这个问题的严重性, 现在急需制定相关的法律法规来解决这个问题。同时, 人们还要关注这种现象。这样在多方努力下, 我坚信这种不好的现象一定会成为过去时。)

2. With the development of the society/economy/science and technology, (这种现象) will bring people more benefits and convenience. (随着社会 / 经济 / 科技的发展, “这种现象”将给人们带来越来越多的好处和便利。) Therefore, I certainly believe it will become more and more popular in the near future. (因此我完全相信它在不远的未来一定会变得越来越流行。)



五、写作高分短语 / 句型汇总



3. Along with the dramatic advance of people's living standards, an increasing number of people realize that... (整体现象) is more and more popular/significant/serious. (随着人们生活水平的快速提高, 越来越多的人意识到.....正变得越来越流行 / 重要 / 严重。)

4. In my eyes, ... (挫折 / 失败 / 悲伤等负面情绪) is part of our life experience. As long as we handle it in a wise way and take it as our source of inspiration, we may ultimately enjoy the happiness of life. (在我看来,是生活的一部分。只要我们能够正确处理, 并且把它当成是我们的精神来源, 我们最终就可能享受到生活的喜悦。)

5. If we cannot take useful means, we may not control this trend, and some undesirable results may come out unexpectedly. (如果我们不能采取有效的方法, 就可能控制不了这种趋势, 可能产生一些意想不到的不良结果。)

06

自测练习



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六、自测练习



1. Directions: For this part, you are supposed to write a composition on the topic: *Work with a Person or Work with a Machine?* You should write at least 120 words, and base your composition on the outline given in Chinese below.

- (1) 一些人喜欢做和人打交道多的工作；
- (2) 然而也有一些人更愿意和机器打交道；
- (3) 你更喜欢哪种工作？为什么？



六、自测练习



Work with a Person or Work with a Machine

When asked about the work preference, different people will give different answers. Some people like working with people. However, others prefer jobs which mainly involve objects or machines.

Those people who have the first preference believe working with people usually brings interest and makes one feel efficient. In addition, they maintain people can be inspired to bring forward new ideas by communicating or consulting with those around them. However, still others have different preferences. In their opinions, working with objects or machines can make one enjoy more peace and quiet. Besides, they argue, under such peaceful conditions, one can do more practical work, improve his/her skill and make technical renovations.

Weighing up these two kinds of work, I prefer working with people. For one thing, I like to cooperate with others and work in a team. For another, although there are competition and rivalry, we can learn something from other people. Considering these, I think, working with people is beneficial to our career development.



六、自测练习



2. Directions: For this part, you are supposed to write a composition on the topic: *Should Customers Buy Cut-price Products?* You should write at least 120 words, and base your composition on the outline given in Chinese below.

- (1) 现在许多人都喜欢买打折商品；
- (2) 而另一些人认为越是打折的商品越不能买；
- (3) “我”的看法。



六、自测练习



Should Customers Buy Cut-price Products

When asked about whether customers should buy cut-price products, different people will offer different views. Some people like to buy cut-price products since a discount is the great appeal. However, others maintain that it's not a wise and rational idea to buy discount products.

Those people who make the former choice believe they can save a lot of money by buying cut-price products. In addition, they can use less money to buy more products. However, still others do not agree. In their opinions, the discount is merely a business means of attracting customers and enhancing their desires for purchase. Besides, they argue that the discount always tempts customers to buy something unnecessary.

As to me, I tend to refuse to buy cut-price products. For one thing, complaints about cut-price products rank first in recent days according to the newspapers. For another, cut-price products are usually not provided with an after-sales service, such as three guarantees for products. Considering these, we may reasonably conclude that customers should think carefully when they buy cut-price products.



六、自测练习



3. Directions: For this part, you are supposed to write a composition on the topic: *The Certificate Craze on Campus*. You should write at least 120 words, and base your composition on the outline given in Chinese below.

- (1) 近几年大学校园出现“考证热”;
- (2) 分析产生这一现象的原因;
- (3) “我”的看法。



六、自测练习



The Certificate Craze on Campus

In recent years, the issue of the certificate craze on campus has become a matter of concern among the general public. Whenever you turn on the TV or log on websites, you can always see something that is related to this topic.

Why does this phenomenon take place? In my opinion, there are several reasons responsible for this phenomenon. First of all, there is no doubt that it is the employment pressure that forces college students to get more certificates. What's more, it is obvious that many students think that the more certificates they get now, the more chances they will have to get good jobs in the future. Last but not least, there is no denying that a great number of students without exact ambition follow others' choices blindly.

As far as I am concerned, it is not wise for everyone to follow others' steps to get all kinds of certificates. I consider that we should make choices based on with our own conditions. Only in this way can we deal with this problem.



六、自测练习



4. Directions: For this part, you are supposed to write a composition on the topic: *Take Jobs or Continue Graduate Education?* You should write at least 120 words, and base your composition on the outline given in Chinese below.

- (1) 有些学生大学一毕业就参加工作；
- (2) 另外一部分学生毕业后继续攻读学位；
- (3) “我”的看法。



六、自测练习



Take Jobs or Continue Graduate Education

Some students want to work after they finish their undergraduate study. They think they have learned enough for their future professions and it's time to get on in the society to have their ambitions achieved. On the one hand, they may apply what they have learned at school to the jobs they will take. On the other hand, they may earn money to support themselves.

Others would like to continue to receive graduate education. In their opinions, it is very necessary to further their education in that they like to be better professionals in the future. Some of them plan to devote themselves to scholarship. With the development of the society, more and more high level personnel are in urgent need.

If I choose, I will continue my graduate education first. I want to be well-trained and then become a qualified person in life.



六、自测练习



5. Directions: For this part, you are supposed to write a composition on the topic: *What Would Happen If There Were No Power?* You should write at least 120 words, and base your composition on the outline given in Chinese below.

- (1) 自从二十世纪早期以来，电已成了我们现代生活的必要部分；
- (2) 如果没有电.....
- (3) 因此，.....



六、自测练习



What Would Happen If There Were No Power

Ever since the early 20th century, electricity has become an essential part of our modern life. It plays such an important role in many fields that it makes it possible for the factories to turn out products and for people to create comfortable living conditions.

If there were no electric power, things would be quite different. Machines could not run and people would have to use their hands to produce what is essential for them to keep alive. Traffic would have to stop because there were no lights in the street. A world in darkness would no longer be a pleasant one.

Therefore, we should realize the importance of electricity. As electricity is insufficient in our country, we should be frugal in using electricity.



六、自测练习



6. Directions: For this part, you are supposed to write a composition on the topic: *Starting Up Businesses After Graduation*. You should write at least 120 words, and base your composition on the outline given in Chinese below.

- (1) 大学生刚毕业就创业的现象越来越常见；
- (2) 大学生刚毕业就创业的利弊；
- (3) 我的看法。



六、自测练习



Starting Up Businesses After Graduation

Nowadays, there are many college students who choose to start their own businesses after graduation instead of finding a job. It has aroused great concern from the whole society.

So, why do many college students prefer to start their own businesses? Actually, many college graduates can't find ideal jobs, which forces them to set up their own businesses. Moreover, some college students are not satisfied with being employed by others. They want to develop and prove their talents by running their own businesses. However, one coin has two sides. Without enough money and social experience, the college graduates will definitely meet many difficulties and failures, which is likely to make them frustrated with their future.

As for me, it is a good choice for college students to start their own businesses. But it is a very difficult case. Therefore, think it over and make full preparation before you decide to start your own business.



六、自测练习



7. Directions: For this part, you are supposed to write a composition on the topic: *Should Parents Plan Their Children's Spare Time?* You should write at least 120 words, and base your composition on the outline given in Chinese below.

- (1) 很多父母会规划自己孩子的空闲时间;
- (2) 对此有人表示支持, 有人表示反对;
- (3) “我”的看法。



六、自测练习



Should Parents Plan Their Children's Spare Time

Nowadays, many parents plan their children's spare time. They arrange all kinds of activities for their children so that their children have little time of their own.

People have different views on this phenomenon. Some people support what these parents are doing. They think that children like disciplines and don't know how to arrange their time properly. Only with the help of their parents can they make use of their spare time reasonably. However, others hold the opposite opinion. They believe that children should decide how to spend their spare time by themselves. In this way they can choose what they are really interested in and also cultivate their independence.

As far as I am concerned, I am for the former view, but the key issue is how parents plan their children's spare time more properly. If parents ignore their children's interests, it will not only deprive their children of happiness but also increase their dependence. Therefore, I suggest that parents should take children's interests into account when planning their children's spare time.



六、自测练习



8. Directions: For this part, you are supposed to write a letter with at least 120 words based on the following outline.

按照完整英文书信的格式，就下述内容写一封求职信：你（写信人李军）今年六月份就要大学毕业，现在需要用英语写一份求职申请信。信的内容必须包括：

- (1) 求职目标是导游 (tourist guide);
- (2) 本人专业是旅游英语，擅长口译，十分喜欢与人交往；
- (3) 盼望早日得到答复并向收信人致谢。



六、自测练习



An Application Letter

Dear sir/madam:

Please excuse me for taking some of your time with this unexpected letter. I am writing to inquire if there is a position available in your agency for a tourist guide.

I am a college student who have studied tourist English for 3 years and will graduate in June this summer. Because my major is closely related to tourism, I am really very interested in establishing contact with people of different interests and even from different countries. In addition, my spoken English is excellent. And I scored 530 on TOEFL in the spring of 2021.

I hope you will kindly consider my application and give me an answer at your earliest convenience. If you need other information concerning my background, please feel free to contact me.

Faithfully yours,

Li Jun



六、自测练习



9. Directions: For this part, you are supposed to write a composition on the topic: *The Smartphone Addiction*. You should write at least 120 words.



六、自测练习



The Smartphone Addiction

Along with the coming of the information era, smartphones have crept into our daily life and occupied all our scattered time. I have heard an adapted poem, “The furthest distance in the world is not the distance between life and death. But when I stand in front of you, your eyes turn to your smart phone.” These lines poke fun at the group called “smart phone addicts”, who are totally addicted in the virtual world, turning a deaf ear to the world around.

Accustomed to the convenience brought by the smartphone, we cannot neglect the unfavorable consequences of smartphone addiction. For one thing, excessive dependence on smart phones not only does harm to health but wastes a lot of time. For another, focusing on smart phones alienates our connections with our families and friends as well as weakens our communicative ability.

As far as I’ m concerned, it is high time that we threw away the phone and raised our heads up. Do cherish everything around us and have a face-to-face talk with our relatives and friends. What’ s more, we should do more exercises and take part in real-life activities. Only when using the phone reasonably, can we realize the happiness of life.



六、自测练习



10. Directions: In this part you are supposed to write a composition on the topic *Saving Energy and Resources*. You should write at least 120 words and base your composition on the outline given in Chinese below.

- (1) 随着社会的发展，厉行节约越来越重要；
- (2) 生活中许多方面都可以节约；
- (3) 每个人都应该养成节约的好习惯。



六、自测练习

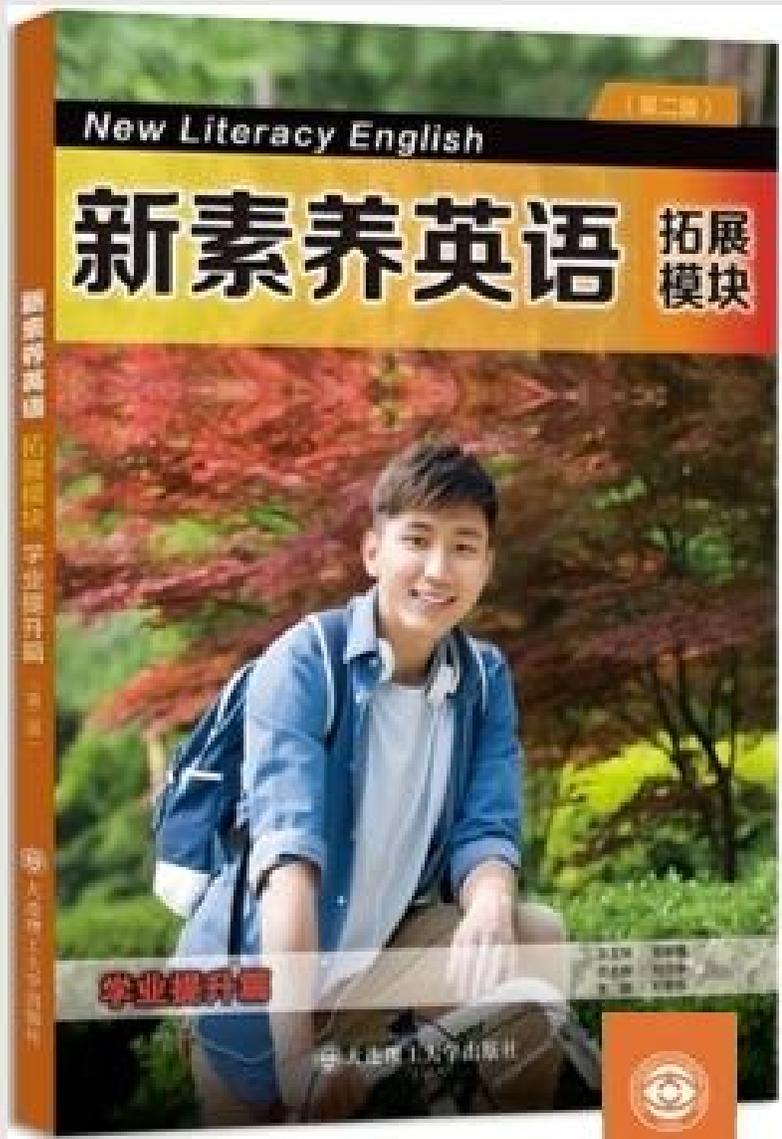


Saving Energy and Resources

The saving is a good habit not only for an individual but for a company, a factory, or even the government. As we know, with the increasing population of the world, more and more natural resources and energy are consumed. If people want to have a healthy and good life in the long future, they have to form the habit of saving things.

Actually, for an individual, there are many things worth saving, such as water, food, power, etc. As is known to all, the water shortage has been a serious problem in many areas and countries. For example, in the west area of China, many people store rain for cleaning and cooking. Since drinkable water is limited in the world, we should save water as possible as we can in our daily life. For the same reason, we should also save power. We can limit the time of using air conditioners, and set the temperature not too high or too low. Turn off lights when we leave. Use towels instead of facial paper to save paper. Stop using once-and-away chopsticks to save woods. If everyone can form a good habit of saving things, we can make great contributions to the whole world.

Only by saving energy and resources can we protect our environment for a better world both for ourselves and for the future generations.



THANKS

